

Address: 7K King Palace Plaza, 55 King Yip Street, Kwun Tong, Hong Kong

地址：香港九龍觀塘敬業街55號皇廷廣場7K

VO:

A. Company Information of The Client 客戶公司資料

Company Name 公司名稱	Chinese: 中文：	English: 英文：
Business Registration Number 商業登記號碼		Business Nature 業務性質
Forwarding Address, If Any 轉寄地址, 如若需要		Business Activity 業務活動
Documents To Be Submitted 須遞交文件	<ul style="list-style-type: none"> Copy of Business Registration Certificate 商業登記證副本 	

B. Contact Details of Authorized Person 負責人聯絡資料

Contact Person 聯絡人	Gender: 性別：	English: 英文：	Chinese: 中文：
HKID 香港身份證 Passport 護照	Identity Number: 證件號碼：		Mobile Phone No. 手機號碼
Company Position 公司職位			Year of Service 在職年份
Email Address 電郵地址			
Residential Address 住址			
Documents To Be Submitted 須遞交文件	<ul style="list-style-type: none"> Copy of HKID Card / Passport 香港身份證 / 護照副本 Copy of Residential Proof (Most Recent 3 Months) 最近 3 個月住址證明副本 		

C. Virtual Office Plan 計劃選項

Plan 計劃	Total Months 總月數	Fee 費用	Please tick 請選擇	Service Period 服務使用期
Plan A - 12 months pre-payment (extra 2 months free) 創業之選 - 預繳 12 個月(送 2 個月)	14 months 月	\$840		To 至
Plan A - 24 months pre-payment (extra 6 months free) 創業之選 - 預繳 24 個月(送 6 個月)	30 months 月	\$1680		To 至
Plan C - 6 months pre-payment 專業之選 - 預繳 6 個月	6 months 月	\$1400		To 至
Plan C - 12 months pre-payment (extra 2 months free) 專業之選 - 預繳 12 個月(送 2 個月)	14 months 月	\$2800		To 至
Plan C - 24 months pre-payment (extra 6 months free) 專業之選 - 預繳 24 個月(送 6 個月)	30 months 月	\$5600		To 至

- By signing this agreement, I have read and understood the terms and conditions set out in this Agreement overleaf and other terms and conditions related hereto. We both agree to comply with those terms and our obligations as set out. 我已閱讀及明白這虛擬辦公室使用同意書付帶的條件及細則。我們雙方並同意遵守及履行這些責任。
- Payment Method 付款方式：electronic transfer 電子轉帳 (HSBC: 819-846411-838) / e-cheque 電子支票 / cheque to payee 支票抬頭：Achieve Partner Business Center, or cash 現金
- At the end of this service period, the agreement will renewed simply with client's reply, payment & our confirmation. 於服務期屆滿時，客戶只需以電郵或口頭回覆續約及付款，收到確認信後，合約便會延續。
- Contact 聯絡方法：Tel. 電話：3975 9800 email 電郵：enquiry@achievepartner.com.hk

For official use

Payment: cash / cheque / electronic transfer

Checked by: _____ Date: _____

Documents Received: BR cert. / ID or Passport copy / Address proof

Allotted Phone Number (if any): _____

Endorsed by: _____ Date: _____

Receipt No.: _____